

# CYCU Regulation on Professor Sabbatical Leave for Research

*2017.9.30 106 Academic Year 1st Semester University Council Amended.*

## Article 1.

In order to improve teaching and research standards and encourage professors to enrich new knowledge, Chung Yuan Christian University (hereinafter referred to as the university) especially stipulates this regulation.

## Article 2

The term professor as mentioned in this regulation refers to those who are currently serving as full-time professors at the university.

## Article 3

Those who have served continuously at this university as professors for at least seven semesters (years) and more with outstanding achievements may apply for one (two) semesters of sabbatical leave to engage in study or research; those who have been approved for two semesters of sabbatical leave may take segmented leaves per semester, but it must be completed within two years and cannot be extended.

The count of the seniority of service years mentioned in the preceding section shall be calculated until the semester prior to the intended sabbatical leave of the applicant, but the applicant, in accordance with other regulations set by the university, has taken paid leave or unpaid leave (excluding short-term research during winter and summer breaks), those leaves and the period of returning on campus to serve shall be excluded in the calculation of the seniority of service years mentioned in the preceding section. If applying for sabbatical leave again, the seniority of service years shall be restarted to calculate from the time when returning on campus to serve after the completion of the sabbatical leave, however, the semester in the middle of returning on campus to serve after the completion of segmented leaves may be included in the calculation of the seniority of service years when applying for sabbatical leave again.

## Article 4

Professors who are in the age one year prior to the retirement age or within the period of extended service may not apply for sabbatical leave for research and study.

## Article 5

Professor who applies for sabbatical leave must attach the application and a plan for

sabbatical leave of research and study and submit, through the affiliated units (department, graduate school, center, office,) college, and after countersigning the Office of Academic Affairs, to the president for approval.

#### Article 6

The quota of sabbatical leaves for research and study per semester at the university, based on the financial situation of the current year, shall be between the upper limit ten percent of the total number of professors and the lower limit five percent of the same.

The number of applicant at each unit for applying for sabbatical leave for research and study shall be one in principle. If there are several applicants, each unit shall place a priority rank based on criteria as academic research results, teaching innovation achievements, administrative service performances, number of applications over the years, and other relevant indicators and submitted it to the president for approval.

During the professor sabbatical leave, the offered courses will be assigned to other faculty to teach, and the number of positions may not thus be increased.

#### Article 7

During the professor sabbatical leave, the full salary will be paid as usual, except for the supervisor position allowance. Except for teaching extension education programs (limited to one course), the hourly fees may not further be paid, and may not hold other full-time paid positions, either.

#### Article 8

Professors who are in the period of sabbatical leave may attend meetings of the affiliated units (departments, graduate schools, centers, offices,) but may not be selected as a representative or committee member to attend other meetings on campus.

#### Article 9

This regulation has been passed by the executive council and reported to the president for promulgation and implementation, the same will also apply for amendments.